



WESTERLY POLICE DEPARTMENT
60 Airport Road, Westerly, RI 02891



APPLICATION FOR INTERNSHIP

The internship program provides an excellent opportunity for students to learn and serve through first-hand participation in law enforcement or related careers in criminal justice. We welcome applicants who have demonstrated academic excellence. Applicants will be required to have background investigation and records checks. Applicants who are minors are required to have their parents or legal guardian sign the consent form provided on Page 6 of this packet.

Please complete all sections of the application thoroughly. Although providing the information requested is voluntary, failure to provide complete answers may affect the review and consideration of your application. Your completed application will be carefully reviewed and considered.

Please note that all internships are unpaid and subject to availability. Should a position become available you will be contacted. Your application must include all of the following in order to be considered:

- Internship Application
- Authorization for Release of Information
- Agreement to Release, Defend, Hold Harmless and Indemnify
- Current Resume
- An Unofficial Transcript
- Letter of Referral from your School
- A copy of a photo ID

The application and all of the above requested materials must be submitted together. Failure to meet any of the above mentioned requirements may prevent the review of your application. Applicants should submit the completed application to the Internship Coordinator listed below:

Chief of Police
Westerly Police Department
60 Airport Road
Westerly, RI 02891

Awarding academic credit for an internship is at the discretion of your high school, college or university. However, we will assist you in providing appropriate information as requested by your school. Arrangements for credit should be made before you begin the internship. **Internship hours will not exceed twelve hours per week.**

Westerly Police Department reserves all rights to cancel any internship position at any time.



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Application for Internship

Applicant			
Name:		Date of Birth:	
Address:		City:	
State:	Zip:	E-Mail:	Home Phone:
Driver's License No.		State Issued:	Cell Phone:

Emergency Contact Person			
Name:		Relationship:	
Address:			
City:		State:	Zip:
Home Phone:	Work Phone:		Cell Phone:

Availability		
Dates you are available:	Beginning Date:	Ending Date:
Hours of availability:		
Monday Hours:	Thursday Hours:	
Tuesday Hours:	Friday Hours:	
Wednesday Hours:		

Academic Background(list colleges/universities from which you are pursuing, or have received, a degree)			
Current College/University/High School:			
City:	State:	GPA:	
Major/Area of Study (if applicable):			Rank:
Type of Degree Pursued:		Date Degree Expected:	
Academic Level: <input type="checkbox"/> Freshman <input type="checkbox"/> Sophomore <input type="checkbox"/> Junior <input type="checkbox"/> Senior <input type="checkbox"/> Graduate			
Faculty Advisor:			
Name:			
Department:		Phone:	

Military Record

Have you ever served on active duty in the Armed Forces of the United States:

Branch of Military Service:

Serial Number:

Dates of Service:

Type of Discharge:

Where Discharged:

Do you ha

Citizenship

Are you a U.S. Citizen:

Social Security #:

If Naturalized, Date of Entry:

Place of Entry:

Court:

Date:

Place:

Background Information

If you answer "YES" to any of the following questions attach an explanation to this application; include the date(s) and locations(s) of convictions(s) and the disposition(s):

Have you ever been charged with a criminal offense?

Have you ever been convicted of a felony or a misdemeanor?

Have you ever pled nolo contendere or pled guilty to a crime which is a felony or a misdemeanor?

Have you ever had the adjudication of guilt withheld for a crime which is a felony or a misdemeanor?

List skills you possess that may be helpful to you as an intern

What are your career objectives?

The Westerly Police Department does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the admission, access to, or employment in its programs or activities. Reasonable accommodations will be provided on request.

Applicant Signature

Date



WESTERLY POLICE DEPARTMENT
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I, _____, hereby give the Westerly Police Department and its agents the authority to conduct a comprehensive investigation of my background including, but not limited to, oral discussions with any person concerning my background. I also authorize a review and full disclosure of all records and other information concerning myself whether such records and other information are public, private, privileged or confidential. This includes records maintained by past and present employers, law Enforcement, public utility companies, state and federal agencies including but not limited to the Division of Taxation, the Internal Revenue Service, and any Health Care facility which dispenses care and treatment for social, mental or emotional difficulties.

To the custodian of the records discussed herein, I hereby authorize you to release information to the bearer of this *Authorization for Release of Information*. I consider a copy of the *Authorization for Release of Information* to be as valid as the original even though a copy does not have my original signature.

I hereby release to the Westerly Police Department and its agents and anyone who gives written or oral information about me to the Westerly Police Department from any claims of liability or damages which may occur as a result of the background investigation. This release of liability also extends to my heirs, associations, assigns and representatives.

Applicant Signature _____ Date _____

Witness Signature _____ Date _____

Agreement To Release, Defend, Hold Harmless And Indemnify

This agreement is entered into by and between the undersigned _____
of _____ City of _____, State of _____,
(name)
(address)
and the Town of Westerly, (the "Town").

In consideration of permission granted to me, the undersigned, by the Town to accompany a sworn member (s) of the Westerly Police Department on _____, 20____, while on patrol and carrying out the duties and responsibilities set forth in the Rhode Island General Laws and the Rules, Regulations and Policies of the Westerly Police Department, the undersigned, for myself, my heirs and assigns hereby waive, release and forever discharge the Town, its agents, officials and employees from, and shall defend, hold harmless, and indemnify each and any of them from and against any expenses, debts, claims, demands, actions and causes of action whatsoever, including without limitation death or dismemberment or property damage which the undersigned may now or may here after have as a result of his/her riding on patrol with the Westerly Police Department.

At the sole discretion of the Westerly Police Department personnel, I may be required to discontinue filming activities or accompanying the Westerly Police Department personnel because of ongoing or anticipated activities. I hereby agree to immediately comply with any decision by the Westerly Police Department personnel to suspend filming and/or accompaniment, and recognize that such a decision may result in my being left at a particular site for subsequent pick up.

IN WITNESS WHEREOF, I, the undersigned, declare full understanding of the term of this agreement on the date appearing after my signature.

Applicant Signature _____ Date _____

Witness _____ Date _____

Signed and sworn to me before this _____ day of _____ 20____ in the County of _____

Notary _____ My Commission Expires _____

This agreement is entered into by and between the undersigned

_____ of _____
(Applicant) (address)

City/Town of _____, State

of _____

and the Town of Westerly (the "Town").

In consideration of permission granted to me, the undersigned, by the State to participate in a program with the Westerly Police Department during the month(s) of _____, 20____, the undersigned hereby and forever releases and discharges the Town, its agents, officials and employees from, and shall defend, hold harmless, and indemnify each and any of them from and against, any expenses, debts, claims, demands, damages, actions and causes of action whatsoever, including without limitation, any such resulting from personal injury or property damage which the undersigned may now or may hereafter have as a result of his/her participation in the volunteer program with the Westerly Police Department during the month(s) of _____, 20_____.

IN WITNESS WHEREOF, I, the undersigned, declare full understanding of the terms of this Agreement and have executed this Agreement at the place, and day, and year appearing after my signature.

Signature _____ Address _____ Date _____

Witness _____ Date _____

To be completed by minors only

This agreement is entered into by and between the undersigned

_____ of _____
(Name of applicant. If a minor, name of parent or legal guardian.) (address)

City/Town of _____, State of _____ and the
Town of Westerly (the "Town").

In consideration of _____ participating in an
(Name of applicant)
internship program with the Westerly Police Department during the months of
_____, 20____, I, the undersigned, for
myself, my heirs and assigns, do hereby and forever release and discharge the Town,
its agents, officials and employees from, and shall defend, hold harmless, and
indemnify
each and any of them from and against, any expenses, debts, claims, demands,
damages, actions and causes of action whatsoever, including without limitation, any
such resulting from personal injury or property damage which _____
(Name of applicant)
may now or may hereafter have as a result of his participation in the above referenced
internship program with the Westerly Police Department.

IN WITNESS WHEREOF, I, the undersigned, declare full understanding of
the terms of this agreement and have executed this agreement at the place and day and
year appearing after my signature.

(Signature of applicant. If a minor, signature of parent or guardian)

(Address)

(Date)